

ECCLESTON PARISH COUNCIL

MEETING: Council Meeting, Thursday 11 July 2024, 7.30 pm.

VENUE: Eccleston Community Hub, Drapers Avenue, Eccleston.

A G E N D A

1. Apologies for Absence
To receive apologies.
2. Declarations of Interests
Members are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda, or brought up at any point in this meeting, in accordance with the adopted Code of Conduct.
3. Minutes of the Meeting held on 13 June 2024
To receive and approve the minutes of the meeting distributed to Councillors.
4. Public Participation
The meeting will be adjourned.

Members of the public may raise issues with the Council. No legal decisions may be taken.
5. Planning Matters
To consider planning applications.

Application	Proposed Development	Location
24/00485/FUL	External alterations at the rear to provide a new timber framed external shelter, the addition of new timber construction external fixed seating, the addition of new festoon lighting and timber support posts, and the re-lining of the existing car park area to provide sixteen car parking spaces	Brown Cow Inn The Green
24/00503/DIS	Application to partially discharge (S104 Drainage Layout only) condition 18 (Verification Report and Operation and Maintenance Plan - Surface Water Management) of outline planning permission 20/01331/OUTMAJ (Outline planning application for the construction of up to 80 dwellings (including 30% affordable housing) and associated infrastructure, with all matters reserved (aside from vehicular access from Doctors Lane))	Land at Tincklers Lane
24/00509/FULHH	Two storey side extension with rear balcony and roof terrace, single storey side extension with roof terrace, ground floor lanai screening, front single storey extension and various alterations (following demolition of existing attached two storey outbuilding)	Mill Lane Farm Mill Lane

6. Financial Matters
 - i) To receive the finance update.
 - ii) To consider requests for payment made to the Council.
7. Members Code of Conduct
To consider the adoption of the Local Government Association Model Councillor Code of Conduct.

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8. Standing Orders and Financial Regulations
To receive information advance of a review of the Standing Orders and Financial Regulations.
9. Clerk's Report
To note the Clerk's report.
10. Reports from Outside Bodies (for information only)
To receive reports.
11. Date of Next Meeting
To confirm the date of the next meeting.

Adam Platt

CLERK

Published: 05/07/2024

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of Meeting held on 13 June 2024
4. Public Participation

5. Planning

Permissions

Application	Proposed Development	Location
24/00201/TPO	Application for works to protected trees - Chorley BC TPO 9 (Eccleston) 2011: T1 Willow - Fell; T2 Willow - Crown lift to 5 metres; T3 Willow - Reduce lateral branches growing into road by 3 metres, crown lift to 5 metres; T4 Willow - Fell; T5 Willow - Remove failed limb growing into T6, Remove failed limb growing into water, crown lift to 5 metres; and T6 Willow – Remove the crossing limb on the western side	Verdes Ristorante Pizzeria 230 - 232 The Green
24/00236/TPO	Application for works to protected trees - Chorley BC TPO 11 (Heskin) 1994: T1 Alder - Reduce by 7 metres; and T2 Alder - Crown reduction of up to 3 metres	9 Langton Close

Refusals:

Application	Proposed Development	Location
24/00423/MNMA	Minor non-material amendment to planning permission ref: 21/01360/FULHH (Erection of detached garage (following demolition of existing garage) and elevational alterations to existing property including replacement of integral garage door with window and brickwork) involving an increase to the width, eaves height and roof overhang of the garage, removal of 1no. door from the side (west) elevation and insertion of a window instead and the installation of a Juliet balcony to the side (west) elevation at first floor level	32 Hawkswood

Withdrawn: None

6. Finance

- i) Councillors will receive the monitoring statement.
- ii) Requests for payment will be approved.

7. Members Code of Conduct

Councillors will consider the adoption of the Local Government Association Model Councillor Code of Conduct. The Code of Conduct as been updated and was approved by Chorley Council on 16 April 2024. The intention is for the various tiers of local government to adopt this common code of conduct. The document will be emailed in advance of the meeting and paper copies provided for Members at the meeting.

8. Standing Orders and Financial Regulations

Copies of the relevant documentation will be provided at the meeting for Councillors to study in advance of the of a review to be completed at the August meeting. There are a number of items, particularly within the Financial Regulations, which will require confirmation by Councillors.

9. Clerk's Report

Will Trust - the Trust Company has advised there is no progress to report at present. Contact has been made with the solicitors dealing with the estate in relation to the grant of probate and, once an update has been received the Council will be advised.

10. Reports from Outside Bodies (for information only)

Councillors will provide reports from any outside bodies attended as a representative of the parish council.

11. Date of Next meeting

Thursday 8 August 2024.

Forthcoming Events

Meetings usually begin at 6:30pm at Chorley Town Hall. Confirmation will be sent as and when received.

- Chorley Liaison - Wednesday 17 July 2024
- Wednesday 16 October 2024
- Wednesday 22 January 2025
- Wednesday 19 March 2025

Western Parishes Neighbourhood Area meeting - Monday 17 March 2025

MINUTES of the Meeting held 13 June 2024 at 7.30 pm in The Community Hub, Drapers Avenue, Ecclestone.

Present: Councillors H Thomas (Chairman), M Brown, D Graham, C Heath, D Miller, A Whittaker and O Williams.

Also present: 5 Members of the Public.

62.24 Apologies for absence

Apologies were received from Cllrs R Bland, D Bonney, A Marsh and M Miller.

63.24 Declarations of Interests

None declared.

64.24 Councillor Vacancy

An application for co-option from Mr S Bland was considered.

Resolved: Mr S Bland was co-opted.

65.24 Minutes of the Annual Meeting held on 9 May 2024

Resolved: the minutes of the meeting (as circulated) were approved and signed by the Chairman as a correct record.

66.24 Public Participation

Residents raised complaints regarding the recent works carried out on overgrown bushes on The Hawthorns Play Area. The residents were extremely unhappy about the use of a flail which was felt to be totally unsuitable for a play area and had left dangerous branches and residue. The residents were of the opinion the work which had been carried out was not necessary. The contractors had not provided signage or bollards warning residents of the work in progress and to prevent pedestrian access whilst the work was being carried out. The timing of the works was felt to be inappropriate and the residents suggested works of this nature should have been undertaken later in the year. The meeting was advised the matter would be referred to the Open Spaces Committee for review at its next meeting.

The missing bus stop sign, opposite the Towngate/Tincklers Lane junction had been reported to Lancashire County Council.

67.24 Planning Matters

24/00389/FULHH Front extension to existing detached garage and raising of roof by 0.2m to tie in with extension at Horse Stone Farm, Parr Lane

24/00395/DIS Application to discharge condition 16 (bat licence) of planning permission 22/00851/FUL (Extension and renovations to listed farmhouse, conversion of barn to two dwellings, demolition of former farm buildings and erection of two detached and two semi-detached dwellings) at Wood End Farm, Parr Lane

24/00423/MNMA Minor non-material amendment to planning permission ref: 21/01360/FULHH (Erection of detached garage (following demolition of existing garage) and elevational alterations to existing property including replacement of integral garage door with window and brickwork) involving an increase to the width, eaves height and roof overhang of the garage, removal of 1no. door from the side (west) elevation and insertion of a window instead and the installation of a Juliet balcony to the side (west) elevation at first floor level at 32 Hawkswood

24/00425/FULHH Single storey side extension at Folly House, Syd Brook Lane

24/00445/FULHH Single storey side extension and conversion of part of garage to habitable accommodation at 39 The Fields

24/00449/DIS Application to discharge conditions 9 (lighting design for biodiversity), 25 (travel plan) and 31 (dwelling emission rates) of outline planning permission 20/01331/OUTMAJ (Outline planning application for the construction of up to 80 dwellings (including 30% affordable housing) and associated infrastructure, with all matters reserved (aside from vehicular access from Doctors Lane)) at Land at Tincklers Lane

24/00455/FULHH Installation of air source heat pump to rear of property at Radley House, 196 The Green

There were no objections to these applications.

24/00460/FUL Change of use from a private dwelling to a funeral home business at 216B The Green - Councillors raised concerns regarding the suitability of the type of business in a residential area and the Planning Officer is to be asked whether bodies would be kept on the premises. Concerns were also raised regarding vehicle access exiting the premises and a requirement for vehicles to be able to exit onto The Green in a forward gear is to be requested.

Resolved: concerns regarding vehicular movements are to be submitted to the Planning Officer.

68.24 Financial Matters.

i) The financial monitoring statement was considered.

Resolved: the monitoring statement was received and accepted and signed by the Chairman.

ii) Resolved: the payment of water/wastewater charges for The Hub by direct debit was approved.

iii) Resolved: the following payments were approved:

£ 162.56	Everflow	Water/wastewater (Changing Rooms)
£ 80.30	British Gas	Electricity (Hub)
£ 30.36	Easy Websites	Website
£ 400.00	Eccleston Brass Band	Grant
£ 630.00	Eccleston Primary School	Grant
£ 19831.58	Kompan	Play area safety surfacing
£ 5760.00	JT & KJ Waterworth	Grass cutting (2023)
£ 772.80	Waterplus	Water/wastewater (Hub)
£ 2959.25	Staff costs	Salaries, deductions and reimbursements
£ 30.36	Vodafone	Broadband (Hub)
£ 19.00	Chorley Council	Business rates (Changing Rooms)
£ 162.56	Everflow	Water/wastewater (Changing Rooms)
£ 77.29	British Gas	Electricity (Hub)

Evidence of receipt of the precept was noted.

69.24 Annual Governance and Accountability Return for the Year Ended 31 March 2024

The Annual Governance and Accountability Return was considered.

i) The Internal Auditor's report was noted.

ii) Resolved: the Annual Governance Statement was approved and signed by the Chairman and Clerk.

iii) Resolved: the Accounting Statements, having been signed by the Responsible Financial Officer prior to the meeting, were approved and signed by the Chairman.

The dates for the period of public inspection of the unaudited return were confirmed as 17 June 2024 - 26 July 2024.

70.24 Clerk's Report

Lancashire County Council Highways Officers had provided details of an alternative location on Langton Brow for the speed indicator. The Officers are to be advised of issues surrounding ownership of the verge which is the intended site.

71.24 Reports from Outside Bodies

The D-Day Celebration arranged by the Recreation Park Fundraising Group had to be cancelled due to a lack of ticket sales.

Councillors assistance at the Family Fun Day on 22 June was requested.

The Vice Chairman had represented the Parish Council at the Institution and Induction of the new Rector at St Mary's Church.

72.24 Date of Next Meeting

Thursday 11 July 2024.

There being no further business the Chairman declared the meeting closed.